

This is the kualu research page (<https://research.usu.edu/kuali/>)

The screenshot shows the Utah State University Kuali Research website. The header includes the Utah State University logo and 'Kuali Research Office of Research'. The navigation menu contains 'About Kuali Research', 'Launch Kuali', 'Quick Guides', 'Contact Us', and 'FAQ'. The 'Launch Kuali' link is circled in yellow. A yellow arrow points from this link to a text box on the right that says 'These links may take you to slightly different kualu dashboards (see slides 2 and 3)'. Below the navigation is a large blue banner with the text 'Kuali Research'. Underneath the banner is a row of four buttons: 'Launch Kuali Research' (circled in yellow), 'Access Protocols', 'View Kuali Quick Guides', and 'Submit a Support Ticket'. Below the buttons is a 'Kuali Training' section with a 'Watch Training Video' button. To the right of the training section is a paragraph of text and a list of contact information.

UtahStateUniversity | Kuali Research
Office of Research

About Kuali Research **Launch Kuali** Quick Guides ▾ Contact Us FAQ

Kuali Research

Launch Kuali Research Access Protocols View Kuali Quick Guides Submit a Support Ticket

Kuali Training

This training is an overview of Kuali Research and goes over proposal creation, COI annual disclosure, and protocol creation.

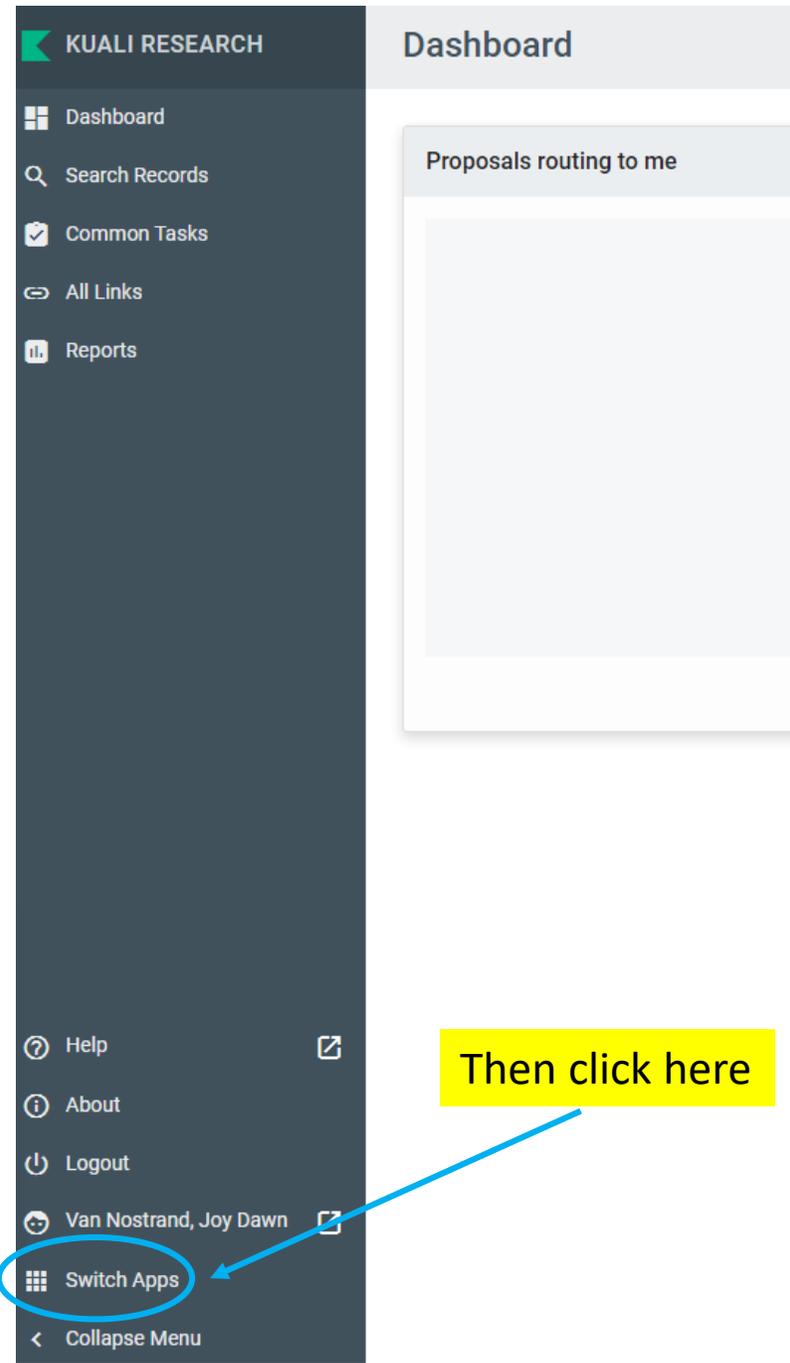
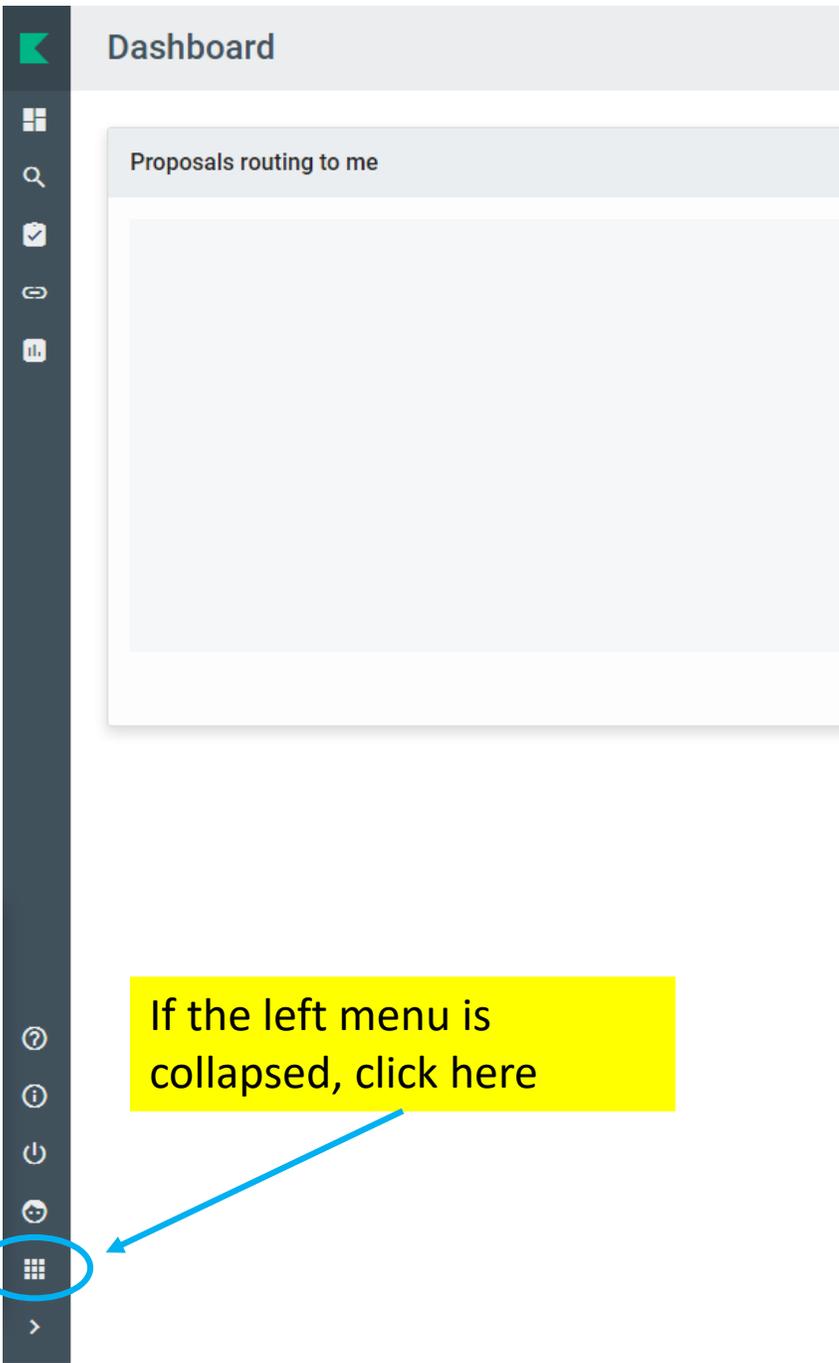
[Watch Training Video](#)

Kuali Research is USU's electronic grant proposal program. Through Kuali, professionals can create, apply for, and track their grant proposals. Kuali also helps individuals after a grant has been received by storing pertinent information.

We provide technical support for Kuali through email, phone and live zoom meetings.

To receive this assistance please contact one of the following:

- Dan Perry dan.perry@usu.edu 435-797-8909
- Kellie Hedin kellie.hedin@usu.edu 435-797-0470



- Dashboard
- Search Records
- Common Tasks
- All Links
- Reports

- Help
- About
- Logout
- Van Nostrand, Joy Dawn
- Switch Apps
- Collapse Menu

Click here

Kuali Research



Research Home



Conflict of Interest



Protocols



Users



Groups

If you do not see your disclosure, click here

click here to start or update your disclosure

kuali

Van Nostrand, Joy Dawn

CONFLICT OF INTEREST

- Hide Menu
- Review Disclosures
- Manage Projects
- Configuration
- Disclosures**

Disclosures

[Update Disclosure](#)

You can see the last action taken and current of your disclosure here

LAST ACTION DATE	LAST ACTION	STATUS
Aug 18, 2021 11:08 AM	Create	● In Progress

Update Annual Disclosure

← Back

You will need to scroll down this screen to answer questions.

- SCREENING QUESTIONN...
- Entities
- Certifications

Reporter

Van Nostrand, Joy Dawn
joy.vannostrand@usu.edu
DPRCMP - Research Compliance

Disclosure Status

In Progress

Annual Conflict of Interest Disclosure

Increased federal expectations for transparency in research activities necessitates increased disclosure from researchers. Additional information on agency specific expectations can be found at: <https://research.usu.edu/compliance/foreign-influence>

The form below includes questions regarding professional appointments outside of USU, other support for research, travel reimbursed by specific sources, and financial conflict of interest. If you answer yes to a question more information will be required later in the disclosure.

For questions or help with this form please contact compliance@usu.edu.

Appointments and Other Support

The back button takes you to the previous screen

0% Complete

→ Next

✓ Save

You can also click 'save' to save your work to come back to later

The questions are all yes/no on this page

Once you have finished this page, click 'Next' to proceed to the next page

If you answered 'yes' to any question on the first page, you will need to provide additional information in up to three areas: Affiliations and other support; Travel; and/or Financial entities

Appointments and Other Support

USU researchers must disclose all positions and scientific appointments with foreign entities or governments held within the past five years. This includes titled academic, professional, or institutional appointments, whether or not remuneration is received, and whether full-time, part-time, or voluntary (including adjunct, visiting, or honorary).

Questions regarding other support require disclosure of all resources made available to you in support of and/or related to all of your research endeavors, regardless of whether or not they have monetary value and regardless of whether they are based at Utah State University. Institutional resources, such as core facilities or shared equipment that are made broadly available, should not be included in other support.

In the fields below, please add information about the type of appointments held or support received.



	NAME	OTHER SUPPORT COUNTRY	TYPE	START DATE	ACTIVE
 	something something	Aruba	admin	September 1, 2021	Yes
 	title	Albania	me	August 30, 2021	Yes

Financial Entities

USU researchers must disclose all potential financial conflicts of interest that are or could potentially be related to any of their research activities.

Please provide information about significant financial interests as it pertains to you, your spouse, your domestic partner, and/or your dependent children.



	ENTITY NAME	ACTIVE	RELATIONSHIPS
 	Made up company	No	



	PERSON	AMOUNT	COMMENTS
	Self	\$5,001 - \$10,000	somehin

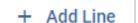
Travel

All travel sponsored or reimbursed by a U.S. or foreign organization, excluding those listed below, must be disclosed, regardless of the type of organization sponsoring the travel.

Foreign (and other) travel sponsored or reimbursed by any of the following need NOT be disclosed:

- Utah State University
- U.S. Federal, state or local governmental agencies
- U.S. Institutes of higher education
- U.S. Research institutes affiliated with Institutes of higher education
- U.S. Academic teaching hospitals and medical centers



	TRAVEL ENTITY NAME	TRAVEL ENTITY COUNTRY	DEPARTURE DATE	ACTIVE
 	Professional Organization	United States	August 1, 2021	Yes

In the fields below, please add information about the type of appointments held or support received.

The general set up is the same, although there are some slight differences depending on the area

		NAME	OTHER SUPPORT COUNTRY	TYPE	START DATE	ACTIVE
		something something	Aruba	admin	September 1, 2021	Yes
						

Columns

+ Add Line



The pencil allows you to make edits to any entry

Modal form titled 'Add' with fields for:

- Name of entity, organization, or institution
- Other Support Country (Country of entity, organization, or institution)
- Start Date
- Do you have a consulting agreement with this entity? (Yes/No)
- Describe the nature of your affiliation with the entity, organization, or institution.

Buttons: Cancel, Done

'add line' lets you add a new entry to the table

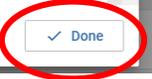
Columns selection menu:

- Name
- Other Support Country
- Type
- Start Date
- Consulting Agreement
- Consulting Agreement
- Description of Affiliations

+ Add Line

'columns' lets you add or remove the table columns in the page view

Don't forget to click 'done' to save all your responses



Appointment and Other Support

Edit

Name of entity, organization, or institution
something something

Other Support Country
Country of entity, organization, or institution
Aruba

Type of Appointment or Support
admin

Start Date
September 1, 2021

Do you have a consulting agreement with this entity?
 Yes
 No

Describe the nature of your affiliation with the entity, organization, or institution. Include your role and/or title; time commitment (full-time, part-time, voluntary); and what services/work/research you provide.
nature

Describe all support you receive from this entity, organization, or institution. Include direct financial support to you; financial support for laboratory personnel, visiting scholars, and/or students; provision of high-value materials not freely available (biologics, chemical, model systems, technology, etc.); and all in-kind contributions (e.g. office/laboratory space, equipment, supplies, or other support).
support

Edit

Name of entity, organization, or institution

Click in the response area to bring up the text box

Do you have a consulting agreement with this entity?
 Yes
 No

Consulting Agreement

Drag & Drop a File or

If you have a consulting agreement, you will need to attach it

Describe all support you receive from this entity, organization, or institution. Include direct financial support to you; financial support for laboratory personnel, visiting scholars, and/or students; provision of high-value materials not freely available (biologics, chemical, model systems, technology, etc.); and all in-kind contributions (e.g. office/laboratory space, equipment, supplies, or other support).

Active

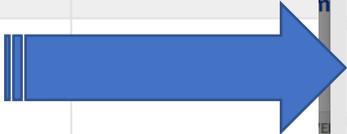
Scroll to the bottom of the form to indicate if the relationship is active.

USU researchers must disclose all potential financial conflicts of interest that are or could potentially be related to any of their research activities.

Please provide information about significant financial interests as it pertains to you, your spouse, your domestic partner, and/or your dependent children.



ENTITY NAME	
	Made up company



Edit

Entity Name
Made up company

Active

Please describe (at least one). A consultant for their annual (for 'spouse'.)

Instructions to add or update relationships.

- Click "+ Add Info" below to add your first relationship.
- Click "+ Add Line" to insert additional relationships.
- Select the **Edit Pencil** next to a relationship to edit or update.

PERSON	AMOUNT	COMMENTS
 Self	\$5,001 - \$10,000	somethin

Provide a general description of your outside interest for you, your spouse, and/or your dependent children. If this involves a company or organization, describe the nature of the business and your role/duties. Describe the entity's relationship to your duties at USU. If a technology is involved, include a discussion of the intellectual property on which the company or consulting is based, and describe the disclosure of the technology to USU's Division of Technology Transfer Services (DTTS) and the licensing arrangements between USU and the company if it is a university-owned technology.

Description of comp

[Scroll for more](#)

You will indicate if the relationship is active at the top of the pop-up form

AMOUNT	COMMENTS
\$5,001 - \$10,000	somethin

Financial Entities

You will need to add additional information if you...

Are there plans to involve other University personnel (students, postdoctoral employees, faculty, or staff) in projects related to this entity? Note: In no case should a USU student be supervised at both the entity and the university by an individual with a COI.

Yes
 No

USU Personnel
List all USU personnel who are also employed or affiliated with your entity (include name, job title and supervisor). Describe a plan that will provide adequate separation between outside work assignments and University responsibilities for University employees and students. Each person shall receive instructions from their department heads apprising them of your relationship to the financial entity, and of the student or staff member's right to inform the department head if he/she feels the situation is adversely affecting his/her academic progress or employment status.

Columns Add Line

NAME	JOB TITLE	USU SUPERVISOR
John Doe	minion	Jane Smith

Plan to involve other USU personnel



Plan to use USU facilities or assets



USU Facilities
Will University facilities or assets be used on this project?

Yes
 No

List all facilities and/or assets that will be used. You must also attach a copy of the appropriate agreement, specifying a) the facilities or other assets of the University to be used in the project, b) arrangements for fair market remuneration for specified uses and c) appointing an approved project manager or committee within the University to have oversight of the facility usage.

Columns Add Line

USU FACILITY OR ASSET	FACILITY USE AGREEMENT	FACILITY OR ASSET AGREEMENT
-----------------------	------------------------	-----------------------------

Add Info

And have a use agreement



List all facilities and/or assets that will be used. You must also attach a copy of the appropriate use agreement, specifying a) the facilities or other assets of the University to be used in the project, b) arrangements for fair market remuneration for specified uses and c) appointing an approved project manager or committee within the University to have oversight of the facility usage.

Columns Add Line

USU FACILITY OR ASSET	FACILITY USE AGREEMENT	FACILITY OR ASSET AGREEMENT
	<input checked="" type="radio"/> Yes <input type="radio"/> No	Drag & Drop a File or

You will be able to add other pertinent documents if needed



Do you have any attachments to add relevant to this outside entity?
NOTE: An attachment is *NOT* required.

Yes
 No

File Attachments

Columns Add Line

FEATTACHMENT

Add Info

when you have filled in all required information, click 'next'

Incomplete

- 9 of the required fields are empty.
- You must supply at least one File Attachments.

If you neglected to provide all the required information, you will get an error message

USU research

the p remuneration is received, and whether full-time, part-time, or voluntary (including adjunct, visiting, or honorary).

Questions regarding other support require disclosure of all resources made available to you in support of and/or related to all of your research endeavors, regardless of whether or not they have monetary value and regardless of whether they are based at Utah State University. Institutional resources, such as core facilities or shared equipment that are made broadly available, should not be included in other support.

In the fields below, please add information about the type of appointments held or support received.

50% Complete

→ Next

← Previous

✓ Save

Red boxes will highlight the areas that have missing information

		NAME	OTHER SUPPORT COUNTRY	TYPE	START DATE	ACTIVE
		something something	Aruba	admin	September 1, 2021	Yes
		Required	Required	Required	December 31, 1969 Required	Yes

Reporter

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DPRCMP - Research Compliance

Disclosure Status

In Progress

By clicking **Submit** I certify that this is a complete disclosure of all requested information. I acknowledge that it is my responsibility to disclose any new Appointments, Research Support (including travel), and Significant Financial Interests obtained during the term of this disclosure.

In accordance with USU Policy #307 Conflicts of Interest, I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that any positive responses I have provided will be reviewed by the Division of Research Integrity and Compliance (RIC), and that RIC will contact me with further instructions when a review is complete. If required, I will design and implement a COI Management Plan together with my Department Head and Dean and provide this document to RIC via this module.

Do you have file attachments to add to your disclosure?

- Yes
- No

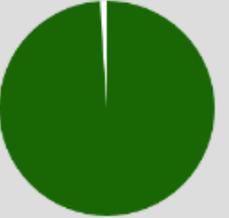


Do you have file attachments to add to your disclosure?

- Yes
- No

Disclosure Attachments

ATTACHMENT
<div style="text-align: center;"><input type="button" value="+ Add Info"/></div>



99% Complete

Don't forget to submit

You have a final opportunity to add any additional information before submitting