Faculty Course Research Assignment Application

If students in a course are engaging in research with human participants as part of a class assignment, this form may be submitted in lieu of individual applications to the IRB if the research meets the criteria described below. This form may be used only for course research activities/assignments conducted under the supervision of a USU faculty member who has completed the CITI training.

1. Research with human participants is defined as:

“a systematic investigation, including research development, testing, and evaluation designed to develop or contribute to generalizable knowledge.” This may also include some qualitative research, such as studies where the intent is to generate insights about phenomena that are themselves the actual topic of inquiry. If the project is a thesis (including honors thesis), dissertation, or Plan B project, it is research.

Generalizable knowledge: is knowledge that is “expressed in theories, principles, and statements of relationships” that can be widely applied to our experiences. Generalizable knowledge is usually created to share with other people, such as through presentations and publications. Masters’ theses and Ph.D. dissertations are considered to present generalizable knowledge.

“Generalizable knowledge” would include one or more of the following concepts:

- The knowledge contributes to a theoretical framework of an established body of knowledge
- The primary beneficiaries of research are other researchers, scholars and practitioners in the field of study
- Publication, presentation or other distribution of the results is intended to inform the field of study
- The results are intended to be replicated in other settings
- Web based publication for professional purposes”

(Definition used with permission from Michigan State University’s IRB)

If this definition does not apply to the course assignment, IRB approval is not needed and this form does not need to be completed.

2. Please indicate whether your proposed assignment will intentionally target any of the following populations or settings (i.e. their involvement would be necessary to the research rather than incidental).

<table>
<thead>
<tr>
<th>Populations</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>Minors (under 18 yrs)</td>
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<tr>
<td>Prisoners</td>
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<td>Individuals with Physical Health Problems</td>
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<td>Individuals with Mental Health Problems</td>
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<td>Individuals with Cognitive Impairments</td>
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<td>Pregnant Women</td>
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<td>Elderly People (older than 65 years of age)</td>
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<tr>
<th>Settings</th>
<th>Yes</th>
<th>No</th>
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<tr>
<td>Prisons</td>
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<td>Nursing Homes</td>
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<td>Hospitals</td>
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<td>Pre-K-12 Schools</td>
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If you checked “yes” to any of the above, the research assignment may require more detailed review by the IRB and the completion of an Exempt or General IRB Application. To determine what steps to take, please call the IRB Office at (435) 797-0567 or email true.rubal@usu.edu.
If you answered “no” to all of the above populations and settings, please complete the information on the next page and submit the following:

1. This application.
2. A copy of the course syllabus with a description of the research assignment.

**Date of Application:** _____

**A. Instructor / Course Information:**
Instructor Name: _____
Course Number and Title: _____
Number of Students Covered by this Application: _____
College: _____
Department: _____
Email: _____
UMC: _____
IRB Certification Exp. Date: _____ [Click here](#) to check certification date

**B. Assignment Information**
1. Assignment Title: _____
2. Please provide a brief description of the research assignment: _____
3. Please describe who the research participants will be: _____
4. Please describe how participants will be recruited: _____
5. Please check which methods will be used for this assignment:
   *(To receive approval through this type of application, only these methodologies may be used)*
   - [ ] Survey/Questionnaire (*please provide a copy/copies now or when created*)
   - [ ] Observation of Public Behavior (not audio/video taped)
   - [ ] Face-to-Face Interviews (not audio/video taped)
   - [ ] Review/Analysis of Existing De-Identified Data
6. Duration (dates) for this research project: _____
7. Describe provisions for educating students in your class on human participants in research. List required activities, assigned readings, or web-based tutorials on the protection of human participants in research that students are required to complete: _____
C. Instructor Statement

As the course instructor and supervisor of this research assignment, I assume the role and responsibilities required to oversee the conduct of this research and to prevent harm and foster benefits to the research participants. I will report any changes in the project, adverse events, or incidents to the IRB which may affect the conduct of this research project.

☐ By checking this box I take full responsibility for students engaged in independent research with human participants and assure that all students involved in this assignment will receive instruction on human participants in research as described in #7 above prior to engaging in the research.

Give Feedback to the IRB:

The IRB encourages investigators and research staff to provide feedback regarding the IRB review process and provide suggestions that will improve USU’s Human Research Protection Program. To leave comments and suggestions, click here