**CAPITAL EQUIPMENT GRANT COVER SHEET**

|  |  |
| --- | --- |
| **Equipment:** |  |

**Application Type:** [ ]  New [ ]  Resubmission

|  |
| --- |
| **Equipment Requestor:** |
| **Name** |  |
| **Position** |  |
| **A-Number** |  |
| **Email** |  |
| **College** |  |
| **Department** |  |
| **Business Manager** |  |

**Does the Equipment Requestor have current start-up funding from the Office of Research?**

[ ]  No [ ]  Yes

**At the time of application, is the proposed equipment being submitted for other funding consideration?**

[ ]  No [ ]  Yes Where?

**Check any of the following that apply to the equipment proposed.**

[ ]  [Export control restrictions](https://research.usu.edu/compliance/export) [ ]  Use of hazardous materials [ ]  User safety certification

**If the equipment proposed will be installed in an indoor lab environment, provide weight/dimensions.**

|  |  |
| --- | --- |
| **Overall equipment dimensions** |  |
| **Equipment weight** |  |

|  |
| --- |
| **Budget Request:** |
| **Office of Research** | **$** |
| **Match** | **$** |
| **Total** | **$** |

**Signatures:** By signing this form, department heads, deans, and/or center directors acknowledge receipt of the proposal and commitment to providing matching funds or other resources as specified in the proposal.

Equipment Requestor Dean

Department Head Center Director

**EQUIPMENT PURCHASE PLAN**

1. **Equipment Description**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Hac habitasse platea dictumst vestibulum rhoncus est pellentesque. Nullam vehicula ipsum a arcu cursus vitae congue mauris rhoncus. Dolor magna eget est lorem ipsum dolor. Egestas integer eget aliquet nibh praesent. Lacinia quis vel eros donec. Feugiat scelerisque varius morbi enim nunc faucibus a. Tincidunt tortor aliquam nulla facilisi cras. Risus viverra adipiscing at in tellus integer feugiat scelerisque. Massa eget egestas purus viverra accumsan. Dignissim enim sit amet venenatis. Ultrices tincidunt arcu non sodales neque sodales. Risus in hendrerit gravida rutrum quisque non tellus.

Sagittis aliquam malesuada bibendum arcu vitae elementum. Non enim praesent elementum facilisis. Nulla aliquet porttitor lacus luctus. Dolor sit amet consectetur adipiscing elit duis tristique sollicitudin nibh. Tortor dignissim convallis aenean et tortor at risus. Nulla facilisi morbi tempus iaculis urna id. In cursus turpis massa tincidunt dui ut ornare lectus. Id velit ut tortor pretium viverra suspendisse potenti. Dignissim sodales ut eu sem integer vitae justo eget. Sapien pellentesque habitant morbi tristique.

1. **Equipment Usage**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Hac habitasse platea dictumst vestibulum rhoncus est pellentesque. Nullam vehicula ipsum a arcu cursus vitae congue mauris rhoncus. Dolor magna eget est lorem ipsum dolor. Egestas integer eget aliquet nibh praesent. Lacinia quis vel eros donec. Feugiat scelerisque varius morbi enim nunc faucibus a. Tincidunt tortor aliquam nulla facilisi cras. Risus viverra adipiscing at in tellus integer feugiat scelerisque. Massa eget egestas purus viverra accumsan. Dignissim enim sit amet venenatis. Ultrices tincidunt arcu non sodales neque sodales. Risus in hendrerit gravida rutrum quisque non tellus.

Sagittis aliquam malesuada bibendum arcu vitae elementum. Non enim praesent elementum facilisis. Nulla aliquet porttitor lacus luctus. Dolor sit amet consectetur adipiscing elit duis tristique sollicitudin nibh. Tortor dignissim convallis aenean et tortor at risus. Nulla facilisi morbi tempus iaculis urna id. In cursus turpis massa tincidunt dui ut ornare lectus. Id velit ut tortor pretium viverra suspendisse potenti. Dignissim sodales ut eu sem integer vitae justo eget. Sapien pellentesque habitant morbi tristique.

1. **Equipment Location, Installation, and Safety Considerations**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Hac habitasse platea dictumst vestibulum rhoncus est pellentesque. Nullam vehicula ipsum a arcu cursus vitae congue mauris rhoncus. Dolor magna eget est lorem ipsum dolor. Egestas integer eget aliquet nibh praesent. Lacinia quis vel eros donec. Feugiat scelerisque varius morbi enim nunc faucibus a. Tincidunt tortor aliquam nulla facilisi cras. Risus viverra adipiscing at in tellus integer feugiat scelerisque. Massa eget egestas purus viverra accumsan. Dignissim enim sit amet venenatis. Ultrices tincidunt arcu non sodales neque sodales. Risus in hendrerit gravida rutrum quisque non tellus.

Sagittis aliquam malesuada bibendum arcu vitae elementum. Non enim praesent elementum facilisis. Nulla aliquet porttitor lacus luctus. Dolor sit amet consectetur adipiscing elit duis tristique sollicitudin nibh. Tortor dignissim convallis aenean et tortor at risus. Nulla facilisi morbi tempus iaculis urna id. In cursus turpis massa tincidunt dui ut ornare lectus. Id velit ut tortor pretium viverra suspendisse potenti. Dignissim sodales ut eu sem integer vitae justo eget. Sapien pellentesque habitant morbi tristique.

1. **Staffing and Maintenance**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Hac habitasse platea dictumst vestibulum rhoncus est pellentesque. Nullam vehicula ipsum a arcu cursus vitae congue mauris rhoncus. Dolor magna eget est lorem ipsum dolor. Egestas integer eget aliquet nibh praesent. Lacinia quis vel eros donec. Feugiat scelerisque varius morbi enim nunc faucibus a. Tincidunt tortor aliquam nulla facilisi cras. Risus viverra adipiscing at in tellus integer feugiat scelerisque. Massa eget egestas purus viverra accumsan. Dignissim enim sit amet venenatis. Ultrices tincidunt arcu non sodales neque sodales. Risus in hendrerit gravida rutrum quisque non tellus.

Sagittis aliquam malesuada bibendum arcu vitae elementum. Non enim praesent elementum facilisis. Nulla aliquet porttitor lacus luctus. Dolor sit amet consectetur adipiscing elit duis tristique sollicitudin nibh. Tortor dignissim convallis aenean et tortor at risus. Nulla facilisi morbi tempus iaculis urna id. In cursus turpis massa tincidunt dui ut ornare lectus. Id velit ut tortor pretium viverra suspendisse potenti. Dignissim sodales ut eu sem integer vitae justo eget. Sapien pellentesque habitant morbi tristique.

1. **Budget and Match**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Hac habitasse platea dictumst vestibulum rhoncus est pellentesque. Nullam vehicula ipsum a arcu cursus vitae congue mauris rhoncus. Dolor magna eget est lorem ipsum dolor. Egestas integer eget aliquet nibh praesent. Lacinia quis vel eros donec. Feugiat scelerisque varius morbi enim nunc faucibus a. Tincidunt tortor aliquam nulla facilisi cras. Risus viverra adipiscing at in tellus integer feugiat scelerisque. Massa eget egestas purus viverra accumsan. Dignissim enim sit amet venenatis. Ultrices tincidunt arcu non sodales neque sodales. Risus in hendrerit gravida rutrum quisque non tellus.

Sagittis aliquam malesuada bibendum arcu vitae elementum. Non enim praesent elementum facilisis. Nulla aliquet porttitor lacus luctus. Dolor sit amet consectetur adipiscing elit duis tristique sollicitudin nibh. Tortor dignissim convallis aenean et tortor at risus. Nulla facilisi morbi tempus iaculis urna id. In cursus turpis massa tincidunt dui ut ornare lectus. Id velit ut tortor pretium viverra suspendisse potenti. Dignissim sodales ut eu sem integer vitae justo eget. Sapien pellentesque habitant morbi tristique.

**APPENDIX A**

**COST ESTIMATE/QUOTE**

*[REQUIRED – Insert a recent (within 30 days of application submission) cost estimate/quote for the proposed equipment purchase.]*

**APPENDIX B**

**CAPITAL EQUIPMENT GRANT USER TABLE**

|  |  |
| --- | --- |
| **Equipment:** |  |
| **Equipment Requestor:** |  |

Use as many pages as necessary to document potential users of the proposed equipment and their current and pending support. Letters of support from all potential users indicating their need, anticipated level of usage, and impact the equipment would make in their research should be provided as part of this appendix.

|  |
| --- |
| **Equipment User (all fields are required):** |
| **Name** |  |
| **Position** |  |
| **College** |  |
| **Department** |  |

|  |
| --- |
| **Equipment User Current Support (all fields are required):** |
| **Project Title** |  |
| **Source of Support** |  |
| **Total Amount Funded** |  |
| **Percent Effort on Project** |  |
| **Funding Period** |  |

|  |
| --- |
| **Equipment User Pending Support (all fields are required):** |
| **Project Title** |  |
| **Source of Support** |  |
| **Total Amount Funded** |  |
| **Percent Effort on Project** |  |
| **Funding Period** |  |

Append additional pages as necessary to document the current and pending support of potential users of the proposed equipment.

**APPENDIX C**

**CAPITAL EQUIPMENT GRANT MATCH**

|  |  |
| --- | --- |
| **Equipment:** |  |
| **Equipment Requestor:** |  |

Use as many pages as necessary to document the required **minimum 50% equipment cost match**. Include information for all match contributors, including the equipment requestor, as applicable.

|  |
| --- |
| **Match Contributor (all fields are required):** |
| **Name** |  |
| **Position** |  |
| **College** |  |
| **Department** |  |
| **Does contributor have current start-up funding from the Office of Research?** |   Yes No |
| **Purchase contribution amount** | $ |
| **Index number for match amount** | A |
| **Signature indicating match contribution agreement** |  |

|  |
| --- |
| **Match Contributor (all fields are required):** |
| **Name** |  |
| **Position** |  |
| **College** |  |
| **Department** |  |
| **Does contributor have current start-up funding from the Office of Research?** |   Yes No |
| **Purchase contribution amount** | $ |
| **Index number for match amount** | A |
| **Signature indicating match contribution agreement** |  |

**APPENDIX D**

**SUPPLEMENTARY DOCUMENTATION**

*[Include other documentation, equipment information (e.g., brochures), images, floor plans, etc. to support the purchase and installation of the proposed equipment.]*